



HEVENINGHAM PARISH COUNCIL

Minutes of the **Annual Parish Meeting** held on **Monday 20th May 2019** at 7.00 pm
at St. Margaret Church, Heveningham

APM19/1 Apologies

There were apologies from Cllr. Lankester & Cllr. S. Burroughes

APM19/2 Minutes of the previous meeting:

The minutes of the APM on 23rd May 2018 were presented. **It was unanimously RESOLVED that the minutes be accepted as an accurate record and were duly signed by the Chairman.**

APM19/3 Member of Parliaments report: None received

APM19/4 District & County Councillor Report:

County & District Cllr. Burroughes had sent in the annual report for the County (which had been circulated) with apologies that there was none available for District. The Chairman, Cllr. S Fairs, congratulated the councillor on being re-elected.

The Chairman summarised the content of the report and stated that it would be available on the website.

APM19/5 Chairman's Speech

The Chairman welcomed the meeting and presented his speech. He commented on the progress that had been made in the year and how he felt that there was still a lot to do but recognising how much had already been achieved. In particular

- a) The Parish Council has spent a lot of time and effort sorting out the legal status of trustees and signatures for the bank account to the newly discovered Heveningham Charity.
- b) A newsletter was circulated asking for information in order to develop an emergency plan, although there has been a disappointing response.
- c) The audit was successful and Heveningham Parish Council is slowly building up reserves for emergencies and improvements to the village.
- d) The Community Payback team have been appointed a number of times and have successfully completed some renovation tasks.
- e) A new noticeboard has been purchased, thanks to a grant from Cllr. Burroughes for the Parish Council notices. This will be installed shortly and will be in addition to the current noticeboard which will be free for the village and local associations to use.
- f) A Landscape garden designer has been appointed and has developed a draft design for Bell Meadow recreation ground. Once this has been further developed, it will be posted on the notice board for comment.

APM19/6 Bell Meadow Recreation Ground

The concept is to keep the area as natural as possible and the initial proposal is that this area will be developed as follows:

- A circular grass area in the middle, where a couple of benches will be installed
- Grass paths which will meander through the area.
- In three corners, there will be tree planting, with meadow grass.
- In the fourth corner a small children's play area, with a few (about 3 or 4) pieces of timber play equipment will be developed, surrounded by a large bank.
- There will be a small seating area, under a pagoda type cover in the play area.
- The ditch will be cleared and tidied and the ditch and river will be fenced, with gates to the bridges across to the allotments
- Remedial work will be undertaken to the trees, in particular the large willow which is in need of cutting back so as to mitigate any potential danger from falling limbs.

Meeting closed at 19.22

Karen Forster

Clerk to Heveningham Parish Council, Orchard House, Chediston Road, Wissett, IP19 0NF