



# Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 20<sup>th</sup> March 2024 at the Hub in Huntingfield at 7pm.

## Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

## Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4
  - a) To resolve that the minutes of the standard meeting of the council held on 17<sup>th</sup> January 2024 are a true and correct record.
  - b) To resolve that the minutes of the extraordinary meeting of the council held on 29<sup>th</sup> January 2024 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors' Reports, update from Police.UK website and Footpath and Tree Wardens' reports.
- 6 To receive an update from Heveningham PCC-Cllr Ian MacFarlane.
- 7 To consider Planning Applications. To consider any applications received.
- 8 Finance
  - a. To review and approve statement of accounts for March 2024.
  - b. To review and approve the Bank Reconciliation for March 2024.
  - c. To approve the Authorisation to Pay/To authorise payments as listed below
    - i) J. Collett Salary £490.57
    - ii) HMRC PAYE £122.60
    - ii) J.Collett Expenses £15.99
    - iii) A Colbridge Expenses £44.28
    - iv) The Hare Printing £180
  - d. To approve receipts:
  - e. To note SALC Membership price increase
- 9 To consider any correspondence
  - i) Resident requests for a bottle bank in Heveningham
  - ii) Repainting of road markings - Update
- 10 Heveningham Flood Resistance Group
- 11 Bell Meadow – Update to include Lottery Grant
- 12 Telephone Box - Update
- 13 Triangle of land adjoining The Glebe - Update
- 14 Traffic calming - Update

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



# Heveningham Parish Council

- 15 Appoint Internal Auditor**
- 16 Code of Conduct**
- 17 Any other business**
- 18 Items for consideration for inclusion on the next agenda**
- 19 To agree the date for the next meeting 15<sup>th</sup> May 2024 to include the APM & AGM in the Hub in Huntingfield 7pm.**

**Angela Colbridge 13<sup>th</sup> March 2024. Clerk to Heveningham Parish Council. 07584 136402**