



HEVENINGHAM PARISH COUNCIL

Minutes of the **Annual General Meeting** held on **Wednesday 23rd May 2018** at 6.45 pm
at the Hub, Huntingfield.

Members: Cllr. S. Fairs Cllr. D. Lankester Cllr. S Morphey
 Cllr. C. Fairs Cllr. G. Lee Cllr. I Bilgen

Also present: K. Forster - Clerk to the Council and District & County Councillor Burroughes

1/18 Election of a Chairman

Cllr. S Fairs was proposed as Chairman. Proposed by Cllr. Lee & seconded by Cllr. Morphey.
It was unanimously RESOLVED that Cllr. S Fairs be elected as Chairman.

Declaration of Acceptance of Office

Cllr. S. Fairs read and signed the Declaration Acceptance of the Office of Chairman which was witnessed by the Clerk to the Council.

Cllr. Fairs took over the Chair and thanked the Councillors for their support for the previous year.

2/18 Apologies for Absence: There were apologies of absence from Cllrs. Lankester and Bilgen.

3/18 Election of a Vice-Chairman: Cllr. Lee was proposed as Vice-Chairman. Proposed by Cllr. S. Fairs, seconded Cllr. C Fairs. **It was unanimously RESOLVED that Cllr. G Lee be elected as Vice-Chairman.**

4/18 Structure and Frequency of Meetings:
It was unanimously RESOLVED that the meetings remain two monthly and that the structure of the council remains the same.

Meeting closed at 6.55 pm

Karen Forster
Clerk to Heveningham Parish Council,
Orchard House, Chediston Road, Wissett, IP19 0NF