DRAFT Heveningham Parish Council AGM Minutes

7.00 13th May 2015

<u>Attendance</u> Michael Bryenton, Debra Lankester, Sophie Morphey, , Georgina Lee, Sam Fairs, Clare Fairs, Stephen Newby, Kath Cadle (Parish Clerk).

(Public) Joan Pepper, Catherine Hollens, Christine Barnes, Allan Barnes, Albert Morphey.

Apologies

Acceptances of Office/Co-opt further councillors/ Election of Chairman & Vice-Chairman.

Three councillors (Debra Lankester, Sophie Morphey & Georgina Lee) were unopposed at the election. Four further councillors (Michael Bryenton, Sam Fairs, Clare Fairs, Stephen Newby) were co-opted (As this falls within 35 days of the election, no further action is needed).

Stephen Newby was elected as Chairman and Michael Bryenton as Vice-Chairman

Minutes from 25th March 2015 Accepted

Actions since last meeting.

K.C. had received electricity bills for 2013/14/15 for the telephone box supply. (approx. £50) This was for an unmetered light and timer. Disconnection would cost approximately £300, so it was suggested that the telephone box could be used as a social notice board, and the existing board for formal notices. Both these and Ubbeston's notices had been tampered with.

A traffic/speed count at the North end of Long Lane, took place during earlier. Despite repeated requests for this information, it had still not been provided.

Finance.

The end of year accounts had been completed, and were accepted by the council.

Lesley Sutton had been asked to do the internal audit, but had not yet replied.(M.B. thought she was away) leaving June for the internal audit.

There were two mandates to be completed. The first to remove names from the H.P.C. bank accounts as they were no longer on the council. This was signed.

The second was to provide names for the Charities Commission Trust Fund.

This would be completed after the June interest information had been acquired, and now it was clear who was a councillor.

Planning Application

A planning application had been received. This was viewed and there were no objections.

Next meeting Wednesday 26th August 2015

Meeting Closed 7.25