



# Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 24<sup>th</sup> November 2021 at The Hub in Huntingfield at 7pm.

## Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

## Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the meetings of the council held on 29<sup>th</sup> September are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- 6 Updates on items since last meeting.
  - i, SID
  - ii, Sheds on the allotments.
- 7 Finance
  - a. To review and approve statement of accounts for November 2021.
  - b. To review and approve the Bank Reconciliation for November 2021.
  - c. To approve the Authorisation to Pay.
  - d. To approve receipts.

i East Suffolk District Council	Grant	£916.65
ii Suffolk County Council	Grant	£3229.95
iii Allotment Fees x 2		£20
  - e. To consider and approve the budget for 2022-2023
  - f. To consider and approve the precept for 2022-2023
- 8 Allotments. Update following responses from other allotment holders.
  - a To consider a request for a tap on the allotments.
  - b Email re the ditch alongside the allotment needs clearing.
- 9 Update on the Heveningham Charity
- 10 Update on traffic problems in and around Heveningham. Cllr Debra Lankester
- 11 To agree the response to the Lorry Route Review.
- 12 Bell Meadow: To receive an update on Bell Meadow Cllr Sophie Morphey
- 13 Shelter: Update.
- 14 To review the Standing Orders

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



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- 15 To review the Financial Regulations.
- 16 Items for consideration for inclusion on the next agenda.
- 17 To confirm the 2022 meeting dates:
  - 26<sup>th</sup> January 2022
  - 30<sup>th</sup> March 2022
  - 25<sup>th</sup> May 2022 To include APM
  - 27<sup>th</sup> July 2022
  - 28<sup>th</sup> September 2022
  - 30<sup>th</sup> November 2022
- 18 Date of next meeting.  
To confirm the date of the next meeting, scheduled for 26<sup>th</sup> January 2022.

Julie Collett 17<sup>th</sup> November 2021  
Clerk to Heveningham Parish Council 01986 899719