



Heveningham Parish Council

To Members of Heveningham Parish Council.

You are duly summoned to attend the next meeting of Heveningham Parish Council to be held on Wednesday 28th July 2021 at Heveningham Church at 7pm.

Public Attendance.

Members of the public and press are welcome to attend. At item 5, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration of inclusion at future meetings. This item will generally be limited to 15 minutes duration and will be followed by any County/District Councillors', Footpath or Tree Warden reports.

Agenda

- 1 Apologies and approval of absences
- 2 To receive Declarations of Interest.
- 3 To consider requests for Dispensations.
- 4 To resolve that the minutes of the Annual Meeting and the standard meeting of the council held on 26th May 2021 are a true and correct record.
- 5 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports.
- 6 Updates on items since last meeting.
 - i, Painting of the Heveningham sign.
 - ii, SID
- 7 Finance
 - a. To review and approve statement of accounts for July 2021.
 - b. To review and approve the Bank Reconciliation for July 2021.
 - c. To approve the Authorisation to Pay.
 - d. To approve receipts.
 - i HMRC VAT Reclaim £223.69
- 8 To receive the internal auditors report.
- 9 To review and adopt the internal control statement.
- 10 To carry out the internal review.
- 11 Allotments. Update following responses from other allotment holders.
 - a To consider a request for a hen house on an allotment to accommodate 2 hens
 - b Sheds on the allotments.
 - c To consider a request for a tap on the allotments.
- 12 Update on the Heveningham Charity
- 13 Update on traffic problems in The Street. Cllr Debra Lankester

Please be aware that filming and recording of the meeting may be taking place during the meeting. If you wish to record or film the meeting, please let the Chairman or Clerk know.



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- 14 Bell Meadow: To receive an update on Bell Meadow Cllr Sophie Morphe
- 15 Shelter: Update.
- 16 To consider the subscription to The Local History Recorder.
- 17 Items for consideration for inclusion on the next agenda.
- 18 To consider excluding the public and press for the next item as their presence would be prejudicial to the public interest due to the confidential nature of the matter to be discussed (Public Bodies [Admission to Meetings Act] 1960).
- 19 To review the clerk's salary and performance.
- 20 Date of next meeting.
To confirm the date of the next meeting, scheduled for 29th September 2021.

Julie Collett 19th July 2021
Clerk to Heveningham Parish Council
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