



Heveningham Parish Council

Minutes of the meeting of Heveningham Parish Council held on Wednesday 29th September 2021 at The Hub in Huntingfield at 7pm.

Cllrs Attending: Cllr Sam Fairs (Chair), Cllr Clare Fairs, Cllr Debra Lankester.
Also attending CC & DCllr Stephen Burroughes & Clerk Julie Collett. No public attended.

- 21.85 Apologies and approval of absences. Apologies approved for Cllr Georgina Lee, Cllr Sophie Morphey, Cllr Mercedes Gladwell, Cllr Ian MacFarlane.
- 21.86 To receive Declarations of Interest. None
- 21.87 To consider requests for Dispensations. None
- 21.88 To resolve that the minutes of the meetings of the council held on 28th July 2021 and 6th September are a true and accurate record. Minutes agreed and signed as correct.
- 21.89 Public participation session (15 Minutes) to include County and District Councillors', Footpath and Tree Wardens' reports. District & County reports had been circulated before the meeting and are now on the website. Cllr Stephen Burroughes emphasized that a digital audit was been conducted re using zoom at meetings to allow guest speakers and residents unable to attend to take part. SALC are looking into this. Also, an Environment Strategy has been introduced to help communities to reduce their energy bills. Possible grants still available-Warm Homes scheme. Government are introducing a new tariff for solar panels. East Suffolk has joined forces with Great Yarmouth and entered for the City of Culture. Cllr Lankester reported that she had walked several of the footpaths, with no major problems. One tree near the church is overhanging slightly, but not a problem at the moment.
- 21.90 Updates on items since last meeting.
- i, Painting of the Heveningham sign. Now completed thanks to Lois Hunt and Heveningham Hall.
 - ii, SID Grant forms now received. Questions answered. Waiting for confirmation before ordering.
 - iii, Sheds on the allotments. Waiting for grant forms.
- 21.91 Finance
- (i) To review and approve statement of accounts for September 2021. Council agreed the accounts. Working balance of £5167.06 and reserves of £19479.90.
 - (ii) To review and approve the Bank Reconciliation for September 2021. Approved.
 - (iii) To approve the Authorisation to Pay. Payments of £904.24 plus VAT £3.34 were approved.
 - (iv) To approve receipts.

Halesworth Town Council	Repayment of donation re Covid	£100
Allotment Fees x 4		£40

Receipts noted.
- 21.92 Allotments.
- a To consider a request for a tap on the allotments. Clerk has conducted Essex & Suffolk Water for a quote. Defer to next meeting, but also think about alternative ways of supplying water to the area.
- 21.93 Update on the Heveningham Charity. Next meeting scheduled for 3rd November. Payment has now been made to the Heveningham PCC.
- 21.94 Update on traffic problems in and around Heveningham. Cllr Debra Lankester has conducted Suffolk Highways re speeding and reclassifying the Street. New signage is also required in several areas.



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Trees have overgrown the speed repeater signs. Cllr Burroughes has suggested a local engineer will look at the area and list any works he thinks appropriate to help in the short term. Also, to look at areas where signage on the road needs repainting. No date for meeting with Highways as yet.

21.95 Bell Meadow: To receive an update on Bell Meadow No update.

21.96 Shelter: Update. Planning permission has been received. Funds are arranged. Gladwell's have been instructed to commence the work. Waiting for a date.

21.97 Items for consideration for inclusion on the next agenda.

Budget

Standing Orders

Meeting dates for 2022

21.98 Date of next meeting.

To confirm the date of the next meeting, scheduled for 24th November 2021.

Minutes agreed as correct

Chairman _____ Date _____